

WYOMISSING AREA SCHOOL DISTRICT

WYOMISSING, PENNSYLVANIA

Board of School Directors

Committee of the Whole Meeting

September 13, 2010

By opening the Committee of the Whole meeting to the public the School Board is providing an opportunity for interested citizens to become acquainted with issues under discussion by the directors. The School Board will provide the opportunity for audience participation and discussion at the conclusion of the meeting. The Board of School Directors will continue to offer two opportunities for comment on the regular monthly public meeting agenda.

AGENDA

- I. Call to Order – Mrs. Michelle M. Davis, Board President, Presiding**
- II. Pledge of Allegiance – Mrs. Davis**
- III. Announcement of Recording by the Public – Mrs. Davis**
- IV. Roll Call – Mrs. Mason**
- V. Welcome to Visitors & Announcement of Meetings – Mrs. Davis**
- VI. Public Comment on Agenda Voting Items**
- VII. Superintendent's Report**
 - A. Finance and Facilities - Mrs. Helm and Mrs. Mason**

MOTION

It is recommended that the Board of School Directors approve Finance and Facilities items 1. and 2. as noted.

- 1. Approve submission of PlanCon Part F, Construction Documents, to PDE for the West Reading Elementary Center (see attachment).
- 2. Approve resolution authorizing Kozloff Stoudt to represent the Wyomissing Area School District in the Berks County Board of Assessment Appeals per Resolution No. 9-13-10-1 (see attachment).

The following Finance and Facilities items are for discussion:

- 3. Approve donation from Wyomissing Area Youth Football in the amount of \$1,122 to cover the cost of repairing the 7-man training sled.

4. Approve agreement with New Story, effective August 31, 2010 to June 6, 2011 for one elementary student, ID 204702.
5. Approve service contract with David B. O'Rourke, M.D. for 2010-11 in the amount of \$1,500.
6. Approve tax collection agreement with Barbara Reeser and Fulton Bank.
Background information: This agreement deputizes Fulton Bank to collect on Barbara Reeser's behalf and establishes Ms. Reeser's rate at \$0.10 per bill for real estate taxes and \$0.10 per bill for per capita taxes.

7. Approve the following bus driver list for 2010-11:

Driver	Mary Jo Hafer
Sub	Jeffrey Dohl
Sub	David Heim
Sub	Karl Koenig
Sub	Joseph Konnick
Sub	LynnLausch
Sub	Beth Mell
Sub	Richard Miller
Sub	Jeffrey Ott
Sub	Paul Waselewski
Sub	Cory Yost

Background information: An additional bus was needed to deal with overcrowding. The cost is approximately \$42,000.

8. Approve price increase for adult lunch from \$3.25 to \$3.30.
Background information: This change is based on PDE's guidelines regarding the highest student lunch price compared to the adult lunch price.
9. Approve response to the auditor general report for the years ended June 30, 2008, 2007, 2006 and 2005 (see attachment).
10. Accept letter of approval from PDE for PlanCon part B, Schematic Design, for the West Reading Elementary Center.
Background information: Per PDE, this document must be entered into the School Board minutes.
11. Discussion item: Roof Project update.
12. Discussion item: WREC update.
13. Discussion item: Stadium Field sinkhole.
14. Discussion item: Capital project considerations.

B. Curriculum and Technology – no items

C. Personnel and Policy - Mr. Painter and Ms. Garman

MOTION

It is recommended that the Board of School Directors approve Personnel and Policy items 1. – 5.:

1. RETIREMENTS/RESIGNATIONS/TERMINATIONS/FURLOUGHS

a. Support Staff

- 1) Furlough the following part-time van drivers, effective July 1, 2010:

Richard Cosgrave

Mary Hafer

Otto Esenwein

Dominic Pezzino

Arthur Tod Rickenbrode

Karl Schneiderhan

Robert Troxel

- 2) **Jennifer Allbee**, part-time Library Aide at WHEC, resignation effective August 27, 2010.

- 3) **Mary Hafer**, part-time van driver, resignation effective August 26, 2010.

Background Information: Ms. Hafer was offered a return from furlough but had accepted a position with Gross School Bus Service, Inc.

- 4) **Pamela Kaucher**, part-time Clerical Assistant at the Jr./Sr. High School, resignation effective September 10, 2010.

- 5) **Dominic Pezzino**, part-time van driver, resignation effective August 26, 2010.

Background Information: Mr. Pezzino was offered a return from furlough but had accepted a position with Gross School Bus Service, Inc.

- 6) **Richard Schlegel** full-time Custodian (first shift) at WHEC, retirement effective January 28, 2011.

b. Supplemental Staff

- 1) **Bridgette Rothermel**, Junior High Girls' Volleyball Assistant Coach, effective August 27, 2010.

2. LEAVES

a. Professional Staff

- 1) **Jessica Lenge**, Learning Support Teacher at WREC, FMLA/Child Rearing leave effective on or about December 18, 2010 through the end of the 2010-11 school year.

b. Support Staff

- 1) **Benito Diaz**, full-time Custodian at WHEC, FMLA leave effective October 21, 2010, until a date to be determined.
- 2) **Cheryl Davis**, part-time Teacher's Instructional Aide at WHEC, unpaid leave November 8-12, 2010.
- 3) **Lori Scargle**, part-time Teacher's Instructional Aide at WHEC, unpaid leave October 12-15, 2010.

3. APPOINTMENTS/TRANSFERS/RETURN FROM FURLOUGHS

a. Professional Staff

- 1) **Ryan McBrearty**, Secondary English Teacher at the Jr./Sr. High School, at B, Step 1, \$40,720, effective August 25, 2010.
Background Information: Mr. McBrearty graduated Summa Cum Laude from Neumann University with a Bachelor of Arts Degree in English. He completed his student teaching in an Integrated Literature Classroom at Marple Newtown High School. Ryan is replacing Dana Lloyd.
- 2) **Shauna Mehlbaum**, Elementary Learning Support teacher at the WHEC, at M, Step 1, \$43,520 pro-rated, effective September 13, 2010.
Background Information: Ms. Mehlbaum earned her Masters Degree in Special Education and her Bachelor's Degree in Applied Developmental Psychology from the University of Pittsburgh. She was a daily substitute for the Pittsburgh Public Schools and the Propel Charter Schools from April – June 2010. Shauna is replacing the vacancy created by Jessica Lengle's transfer to WREC.
- 3) **Teresa Wood**, Secondary Math Teacher at the Jr./Sr. High School, at B+15, Step 3, \$44,320 pro-rated, effective date to be determined, pending receipt of necessary documentation.
Background Information: Ms. Wood was employed by South Philadelphia High School where she taught Algebra I, Algebra II, Strategic Math and Statistics. She earned her Bachelor's Degree from York College of Pennsylvania and is currently enrolled in the Master's program at Walden University. Ms. Wood is replacing the vacancy created by Mr. Thomas Ritter's transfer to teaching Secondary Computer Applications.

b. Support Staff

- 1) **Tara Fly (Britton)**, part-time Food Service Worker at the JSHS, 5 hrs./day, \$9.43/hr., effective August 27, 2010.
Background Information: Ms. Fly is replacing the vacancy created by Lisa Lamp's resignation last year.
- 2) **Richard Cosgrave**, part-time van driver, return from furlough, effective August 30, 2010.
- 3) **Otto Esenwein**, part-time van driver, return from furlough, effective August 30, 2010.
- 4) **Geoffrey A. Osman**, full-time Special Education Instructional Aide at the JSHS, 7 hrs./day, \$10.64/hr., effective September 13, 2010, pending receipt of necessary documentation.
Background Information: This is a new position needed per IEP requirements.
- 5) **Arthur Tod Rickenbrode**, part-time van driver, return from furlough, effective August 30, 2010.
- 6) **Jeffrey L. Schloth**, full-time Special Education Instructional Aide at the JSHS, 7 hrs./day, \$10.64/hr., effective September 13, 2010, pending receipt of necessary documentation.

Background Information: This position was a result of a vacancy due to the resignation of Susie Froehlich at the end of last school year.

- 7) **Corrine B. Suloff**, full-time Special Education Instructional Aide at the JSHS, transfer to full-time Special Education Instructional Aide at WREC, effective September 13, 2010, with no change in her hourly rate or number of hours worked.

Background Information: Ms. Suloff is filling the vacancy created by Lisa Reichardt's resignation.

- 8) **Robert Troxel**, part-time van driver, return from furlough, effective August 30, 2010.

c. Supplemental Staff

- 1) **Kelli Kilhullen**, substitute crossing guard at the substitute crossing guard rate effective September 10, 2010.
- 2) **Carol Matz**, support staff substitute, effective September 14, 2010.

Activities:

- 3) **G. Peter Beck**, Auditorium Production Coordinator, for the 2010-11 school year, with a stipend of \$2,500.

Fall Athletics:

- 4) **Piera Snyder**, Varsity Assistant Field Hockey Coach, change in points from 22.1, (\$1,867) to 22.6 (\$1,910), effective the 2010-11 school year.

Background Information: The Fall Athletic List approved at the June 28, 2010, Board meeting had not increased Ms. Snyder's experience by one year.

d. Support Teachers for the 2010-11 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Susan Derr	Ryan McBrearty	Secondary English	\$500
Colleen Vargo	Teresa Wood	Secondary Math	\$375 (3/4 yr.)
Amy Lutz	Shauna Mehlbaum	Learning Support	\$500

4. ADDITIONAL HOURS/CHANGE IN HOURS

a. Professional Staff

- 1) **Sally McNichol**, School Nurse at the JSHS, administration of flu shots to District employees and families, at an amount not to exceed 6 hours, at the current work outside of contract rate on a date to be determined.
- 2) **Laura Schaeffer**, School Nurse at WREC, administration of flu shots to District employees and families, at an amount not to exceed 6 hours, at the current work outside of contract rate on a date to be determined.

b. Support Staff

- 1) **Ronald Blatt**, a maximum of 100 hours to work as a food service worker to assist with Pizza Days at WREC, effective for the

2010-11 school year at the approved substitute food service worker rate.

- 2) **Scott Gehman**, full-time Special Education Instructional Aide at the JSHS, at his approved hourly rate for a total maximum not to exceed 5.5 hours per day on August 2, 3, 4, 5 and 6, for working with a secondary student attending My Earth Camp at Nolde Forest.
- 3) **Tina O'Hara**, Health Room Assistant at WHEC, administration of flu shots to District employees and families, at an amount not to exceed 6 hours, at her approved hourly rate, on a date to be determined and 6 hours at her approved hourly rate to attend CPR/First Aide Heartsaver training at the Reading Hospital and Medical Center on October 11, 2010.
- 4) **Teresita Gallegos-Rosa**, part-time Teacher Instructional Aide at WHEC, change in hours from 4.5 hrs./day to 3.0 hrs./day with no change in her hourly rate, effective September 1, 2010.
Background Information: Ms. Gallegos-Rosa requested a decrease in the number of hours she works.
- 5) **Lori Scargle**, part-time Teacher Instructional Aide at WHEC, increase in hours from 3.0 hrs./day to 4.5 hrs./day, effective September 1, 2010.
Background Information: Ms. Scargle is assuming the hours that were decreased from Ms. Gallegos-Rosa's position.
- 6) The following Special Education Instructional Aides, 6 hours at their approved hourly rate to attend CPR-First Aide Heartsaver training at the Reading Hospital and Medical Center on October 11, 2010:

Sara Harvey (WHEC)
Glenda Jarrett (WHEC)
Karen Koppenhaver (WHEC)
Bernadette Lis (JSHS)
Marci Luckenbill-Felty (JSHS)
Marie Minnich (JSHS)
Eve Pardo (JSHS)
Rebecca Sibbett (JSHS)
Lauren Yelinek (JSHS)

5. SUBSTITUTE SUPPORT STAFF RATE LIST, effective the 2010-11 school year (attached to agenda).

The following Personnel items are for discussion:

6. APPOINTMENTS

a. Professional Staff

- 1) _____, Secondary French Teacher at the Jr./Sr. High School, at ____, Step ____ \$_____ pro-rated, effective _____, pending receipt of necessary documentation.
Background Information:

- 2) _____, Secondary Learning Support Teacher at the Jr./Sr. High School, at ____, Step ____ \$ _____ pro-rated, effective _____, pending receipt of necessary documentation.

Background Information:

- 3) _____, Itinerant Autistic Support Teacher District wide at ____, Step ____ \$ _____ pro-rated, effective _____, pending receipt of necessary documentation.

Background Information:

b. Support Staff

- 1) _____, full-time Custodian (first shift) at the JSHS, 8 hrs./day, \$ ____/hr., effective _____.

Background Information: _____ is replacing the vacancy created by Ann Atkins' termination.

c. Supplemental Staff

Activities:

- 1) _____, Sr. High Drama Technical Co-Director, ____ points, \$ _____, effective the 2010-11 school year.
 2) _____, Jr. High Drama Producer, ____ points, \$ _____, effective the 2010-11 school year.
 3) _____, Sr. High Drama Choreographer, ____ points, \$ _____, effective the 2010-11 school year.

Fall Athletics:

- 4) **Amy Stewart-Himes**, Jr. High Assistant Girls' Volleyball Coach, ____ points, \$ _____, effective the 2010-11 school year.

d. Support Teachers for the 2010-11 school year:

<u>Support Teacher</u>	<u>Inductee</u>	<u>Assignment</u>	<u>Stipend</u>
Maria Gernert	_____	Secondary French	\$ _____
_____	_____	Secondary Special Ed.	\$ _____
_____	_____	Itinerant Autistic Support	\$ _____

7. NON-SUPERVISORY PERSONNEL GROUP – Salary increases of 2.75 percent as per list included in Board packet, retroactive to August 1, 2010.
8. ADDITIONS/DELETIONS TO THE DISTRICT SUBSTITUTE LIST (attached to September 27 agenda)
9. ADDITIONS/DELETIONS TO THE DISTRICT VOLUNTEER LIST (attached to September 27 agenda)

VIII. **Program – no items**

IX. **Old Business**

A. Administrative Evaluation System – Mr. Krem

X. New Business

A. Curriculum Review – Mr. Krem

XI. Public Comment

XII. Adjournment